

NOTICE

It has been decided to convene a meeting of IQAC Committee on June 18, 2019 at 12:30 P.M. in the Principal's Chamber. You are requested to be present.

Preese
IQAC Co-ordinator

Principal
Principal

Agenda

1. Discussion on ATR of 2018-19
2. Formulation of APR of 2019-20
3. Training programme for teaching and non-teaching staff.
4. Submission of AQAR to Management Committee.

1. Dr. Dominic Thomas Dom
2. Dr. Reema Sebastian Preese
3. Dr. Sreekumar N.M. S
4. Sri. Samson Rajan Sony
5. Sri. Virnil Varghese Call
6. Prof. V.D Joseph Joseph
7. Smt. Sheela M Joseph Sheela
8. Dr. K.V Philomina Phil
9. Smt. Jessy Jacob. Car
10. Smt. Sumitha Joseph Sumitha
11. Smt. Anamol Thomas Anamol
12. Sri. Preju, K Paul
13. Sri. Samuel Proovathinal Samuel
14. Sri. John V. U John
15. Sri. Fais, K. P. Fais
16. Mr. Arjun. B. Arjun
17. Kum. Fijula Fijula

1. Dominic Thomas Basil
2. Dr. Reena Sebastian Reena
3. Sheela M. Joseph Sheela
4. Anamol Thomas Anamol
5. Dr. Sreekumar. N.M Sreekumar
6. Smt Jessy Jacob Jessy
7. Dr. K.V Philomina P.H Philomina
8. V.D Joseph V.D Joseph
9. Sri. Vinil Vaugheso. Vinil
10. Samad Pottimal Samad
11. Sri. John V.U John
12. Sri. Fais. K.P Fais
13. Kum. Fijala. Fijala
- Arjun - B. Arjun

Decisions

- I. IQAC Coordinator welcomed and minutes of the meeting conducted on March 6, 2019 were reviewed by the members and approved.
- II. ATR of 2018-19.
 - 1) Organised "Convergence - Multi-disciplinary seminar series on March 2019.
 - 2) Organised seminar on career guidance and motivation.
 - 3) A visit to the Angamavadi in Kollor was conducted as a part of 'Know Your Kid' Programme.
 - 4) Organised inter departmental FIFA 2018 World Cup Football Quiz and FIFA 2018 Winner Production contest.
 - 5) Organised a health survey by the students of Economics department.

- 6) Talent Aptitude Test in association with Mathrubumi was conducted to the students of our college.
- 7) Organized several quiz programmes, curricular and co-curricular festivals etc by various departments.
- 8) Visited several orphanages and old age homes as part of charity programmes by students, N.S.S and N.C.C cadets.
- 9) A quarterly English newsletter titled 'English Chronicle' was published by the students of English department.
- 10) Organised Inter-Collegiate Literary Competition and Literary fest.
- 11) Organised connecting to community programme by collaborating with Bal Sabal School Sreekandapuram.
- 12) Organised a book review presentation programme.
- 13) A training on LED bulb production was given to the NSS Volunteers.
- 14) Organised an anti-narcotic class for the students.
- 15) N.S.S Units in collaboration with Excise department organised a flash mob at Sreekandapuram bus stand.
- 16) Organised a class on first aid for the N.S.S Volunteers.
- 17) A question bank on General Knowledge was released by the N.S.S Volunteers.
- 18) ASAP of S.E.S organised a session on "communication and attitude for professional success".
- 19) An awareness project on water conservation was organised by ASAP S.E.S.

207 Organised a nature study camp at Palakkayam Mattu.

III APR OF 2019-20

- 1) Teachers are encouraged to incorporate technology enhanced learning.
- 2) Teachers are encouraged to incorporate to online courses under NPTEL.
- 3) Decided to arrange various programmes as part of plastic free campus.
- 4) Decided to conduct curricular and co-curricular seminars, workshops and fests.
- 5) Decided to conduct add-on course and certificate course.
- 6) Decided to conduct traffic awareness class.
- 7) Decided to conduct the multi-disciplinary seminar series 'CONVERGENCE' during the month of February on March of 2020.
- 8) Decided to organise a counselling session for the students by the counselling cell.
- 9) Decided to make registration arrangements for the registration of College Alumni.

IV Decided to conduct a training programme for teaching and non-teaching staff for UG & PG admissions by the nodal officer.

V Decided to submit the AQAR to the management before 31st July 2019.

NOTICE

It has been decided to convene a meeting of IQAC Committee on August 20, 2019 at 12.30 P.M in the Principal's Chamber. You are requested to be present.

Present
IQAC Co-ordinator

Present
Principal

Agenda

1. Mock Visit.
2. Submission of the documents of AQAR of the last five years.

- | | |
|-----------------------------|----------------|
| 1. Dr. Dominic Thomas | <u>Present</u> |
| 2. Dr. Reena Sebastian | <u>Present</u> |
| 3. Dr. Sreekumar N.M | |
| 4. Sri. Samson Rajan | <u>Present</u> |
| 5. Sri Vinil Varghese | |
| 6. Prof. V.D Joseph | <u>Present</u> |
| 7. Smt. Sheila M. Joseph | <u>Present</u> |
| 8. Dr. K.V Philomena | <u>Present</u> |
| 9. Smt. Jessy Jacob | <u>Present</u> |
| 10. Smt. Sumitha Joseph | <u>Present</u> |
| 11. Smt. Anurad Thomas | <u>Present</u> |
| 12. Sri. Preju. K Paul | |
| 13. Sri. Samuel Poorakkinal | <u>Present</u> |
| 14. Sri. John. V.U | <u>Present</u> |
| 15. Sri. Fais | <u>Present</u> |
| 16. Mr. Arjun B | <u>Present</u> |
| 17. Kurn. Fuyila | <u>Present</u> |

1. Dominic Thomas ^{Dom's}
2. Dr. Reena Sebastian ^{Reena}
3. Sheela M. Joseph ^{She}
4. Dr. Sreekumar. N.M ^S
5. Sunitha Joseph ^{Sun}
6. Samson Rajan ^{Sony}
7. Jessy Jacob ^{Jessy}
8. Vinil Vaughese ^{Vinil}
9. Prof. V.D. Joseph ^{V.D.}
10. Sri Fais ^{Fais}
11. Kuro. Fijula ^{Fijula}
12. Arjun. B ^{Arjun}
13. Samuel Pothind ^{Samuel}

Decisions

Decided to conduct a mock visit in the month Individual departments on 10th October, 2019.

1) Decided to submit the documents and files of the year 2015-16 each department for the internal audit.

a) Decided to submit the documents and files of the year 2015-16 of each department on August 9, 2019.

b) Decided to submit the documents of the year 2016-17 on August 30, 2019.

c) Decided to submit the documents and files of the year 2017-18 on Aug September 4, 2019

d) Decided to submit the documents and files of the year 2018-19 on September 20, 2019.

NOTICE

It has been decided to convene a meeting of IGAC Committee on October 28, 2019 at 3.30 P.M in the Principals chamber. You are requested to be present.

Perma
IGAC Co-ordinator

Principal
Principal

Agenda

1. Workshop on Revised Regulation for U.G Programme.
2. Flood relief initiatives
3. Campaign of plastic free campus

1. Dr. Dominic Thomas Principal
2. Dr. Peena Sebastian Perma
3. Dr. Sreekumar N.M
4. Sri. Samson Rajan Soyan
5. Sri Vinil Vaughese Carli
6. Prof. V.D Joseph F.M.P.
7. Smt. Sheela M Joseph Prath
8. Dr. K.V Philomina
9. Smt. Jessy Jacob Am
10. Smt. Sunitha Joseph R. J.
11. Smt. Anamol Thomas An
12. Sri Perju K. Paul P
13. Sri Samuel Poovathirai Samuel
14. Sri John V.U J.V.U.
15. Sri Fais K.P
16. Mr. Arjim B Fais
A. B.
17. Kunn. Fijula.

1. Dominic Thomas *Boat*
2. Dr. Reena Sebastian, *Reena*
3. Shobla M. Joseph *Shobla*
4. Samsan Rajan *Samsan*
5. Jessy Jacob *Jessy*
6. Preju. K. Paul. *Preju*
7. Vinil Varghese.
8. Prof. V D Joseph *V D Joseph*
9. Smt. Anamol Thomas *Anamol*
10. Dr. K.V Philomina *Philomina*
11. Aym B *Aym B*
12. Kum. Fijala *Fijala*
13. Fei's. IAP *Fei's.*
14. Samuel Pothimal *Samuel*

Decisions

- I Decided to conduct a workshop on revised regulation for U.G Programmes under CBCSS in the month of September.
- II Decided to give a financial assistance to one of our students whose house got seriously damaged in the natural calamities.
- III To promote eco-friendly life style within the campus, an initiative of choose to refuse single use plastic has been formulated.

NOTICE

It has been decided to convene a meeting of IQAC Committee on ~~Friday~~ December 10, 2019 at 12.30 PM in the Principal's cabin. You are requested to be present.

Praveen
IQAC Coordinator

Praveen
Principal

Agenda

1. Awareness program on UGC regulation
2. Assessment of NAAC activities from June 2019 to September, 2019

1. Dr. Dominic Thomas *Bald*
2. Dr. Reema Sebastian *Praveen*
3. Dr. Sreekumar N.M. *de*
4. Sri. Samson Rajan *Sony*
5. Sri. Vinil Varghese *Praveen*
6. Prof. V.D Joseph *Praveen*
7. Smt. Sheela M Joseph *Praveen*
8. Dr. K.V Philomina *Praveen*
9. Smt. Jessy Jacob
10. Smt. Sumitha Joseph *Praveen*
11. Smt. Anumol Thomas *Am*
12. Sri. Poreju. K Paul
13. Sri. Samuel Proorathunal *Praveen*
14. Sri. John V.U
15. Sri. Fris *Praveen*
16. Mr. Ajim B *Praveen*
17. Kurn. Fijula *Praveen*

1. Jeevink Thomas Bond
2. Dr. Reena Sebastian Reena
3. Sheela M. Joseph Sheela
4. Dr. Sreekumar. N.M Sreekumar
5. Sunitha Joseph Sunitha
6. Samson Rajan Samson
7. Sri. Vinil Varghese. Vinil
8. Prof. V D Joseph V D Joseph
9. Ssi. Fais. Iqbal Fais
10. Samuel Pottimad Samuel
11. Aijun. B Aijun
12. Kum. Fijula Fijula

B Decisions


I ~~Announcement~~ Decided to ~~an~~ organise an awareness program on U.G.C regulation 2018/PBAS & API in the month of December.

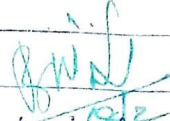
II Discussed various activities taken from June 2019 to September 2019 which includes

1. International Yoga Day Celebration
2. International Plastic free Bag Day
3. Freshers party
4. career guidance and motivation class
5. Chemistry fest - Quimica - intercollegiate programme.
6. Powerpoint presentation by the students
7. Flood relief activities by N.C.C cadets, N.S.S Volunteers, Union members.

NOTICE







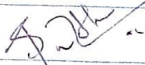


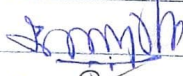




It has been decided to convene a meeting of IQAC Committee on February 18, 2020 at 3.45 pm in the Principal's chamber. You are requested to be present.


IQAC Co-ordinator


Principal

Agenda

1. AQAR submission of 2018-19.
2. Student satisfaction survey discussion
3. Convergence Seminars

1. Dr. Dominic Thomas 
- 2 ✓ Dr. Reena Sebastian 
- 3 Dr. Sree Kumar N.M 
- 4 Sri Samson Rajan 
- 5 ✓ Smt. Sheela M. Joseph 
- 6 Dr. K.V. Philomina
- 7 Smt. Jessy Jacob 
- 8 Smt. Sunitha Joseph 
- 9 Smt. Anamol Thomas 
- 10 Sri. Vinil Varghese 
- 11 Sri. V.D. Joseph 
- 12 Sri. Prajin K. Paul 
- 13 Sri. Samuel Pothinal 
- 14 Sri. John V.U 
- 15 Sri. Faiz K.P. 
- 16 Kum. Fijula

1. Dominic Thomas David
2. Dr. Sreekumar. NM Dr
3. Pa. Reina Sebastian Reina
4. Sumitha Joseph Sumitha
5. Samsan Rajin Sam
6. Jerry Oaers Ans.
7. Aml. Anamol Thomas Ann
8. Vinil Vaeghem Vinil
9. Prof. Dr. Joseph. Joseph
10. Fais. Iep Fais.
11. Preju K. Paul Preju
12. Samant Polhinal Samant

Agenda DECISIONS

- I Discussed about the datas collected by the criterion co-ordinators for the AQAR submission. Collected datas were submitted for verification.
- II An analysis of student satisfaction survey was made by the IQAC committee.
- III It is decided to conduct the multi-disciplinary seminar series 'CONVERGENCE 2020' during the first week of March, 2020.
- IV Decided to instruct the Head of the Department to seek out the Resource persons for their seminars.